

# OFFICE OF THE PRINCIPAL HABRAGHAT MAHAVIDYALAYA

Affiliated to Gauhati University, Guwahati, Assam  
The college is covered under Section 2(f) and 12(B) of the UGC Act, 1956

Dr. Mantu Kr. Das, M.A. Ph. D, PGDCA  
Principal & Secretary/DDO  
Habraghat Mahavidyalaya,  
Krishnai, Goalpara, Assam



P.O: Krishnai  
Dist: Goalpara (Assam)  
Pin: 783126

Phone: 03663-292866  
Mob: 9435024669  
email: [mantudas68@yahoo.co.in](mailto:mantudas68@yahoo.co.in)  
[habraghatcollege@gmail.com](mailto:habraghatcollege@gmail.com)  
Website: [www.habraghatcollege.in](http://www.habraghatcollege.in)

Ref. No:


Date: 8/8/2022

## Grievance Redressal Policy

To ensure earliest disposal of grievances of the stake holders, the College has a strong Grievance Redressal Policy. As a part of implementation of Grievance Redressal Policy, the College has a Grievance Redressal Committee. The Grievance Redressal Committee looks into the issues relating to grievances of the stake holders. To meet the grievances of the stake holders, the college follows the following mechanism.

- 1) For successful implementation of Grievance Redressal Policy, the college has installed Grievance Box in the College, so that the stake holders of the college may raise their grievances hassle free.
- 2) There are also provisions for the stake holders of the college to raise their issues before the Principal of the College.
- 3) The grievance box is opened once in a week by the Convenor of Grievance Redressal Committee and collected the grievances (if any) and placed in the meeting of the Committee.
- 4) After scrutiny/hearing of the grievances the committee communicates the principal for earliest disposal of the grievances and accordingly, the principal the needful steps for earliest disposal of the grievances.
- 5) Considering the intensity of grievances some grievances are being disposed off in the meeting of the Grievance Redressal Committee, while some are forwarded to the principal as well as some are forwarded to the Governing Body.



  
(Dr. M. K. Das)  
Principal  
Habraghat Mahavidyalaya  
Krishnai, Goalpara  
Principal  
Habraghat Mahavidyalaya  
Krishnai.